

# JOINT MUSEUMS COMMITTEE

## 21 JUNE 2017

### FINANCE REPORT

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#### Recommendation

1. The Treasurer recommends that the financial position of the Joint Museums Service as detailed on the report be noted.

#### Background

2. This report provides financial information on the following:
  - a) 2016-17 Outturn
  - b) Subjective analysis
  - c) Explanation of major variances
  - d) Surplus/deficit split
  - e) Budget 2017-18

#### (a) Table 1 : 2016/17 Outturn

	2016/17 Budget	Projected 2016/17	Variance	Variance %
	£'000	£'000	£'000	%
Hartlebury Operations	207	210	3	1%
Joint Museums Collections Team	141	137	-4	-3%
Worcester City Museum & Art Gallery	179	167	-12	-6%
Commandery	105	113	8	7%
Grants	-	-	-	
Joint Museums Management Team	250	255	5	2%
<b>Total Joint Museum Service</b>	<b>882</b>	<b>882</b>	<b>0</b>	<b>0%</b>

#### (b) Table 2 : Subjective Analysis 2016/17

	Budget	Projection	Variance	%
	£000	£000	£000	
<b>Employees</b>	836	857	21	2%
<b>Premises</b>	8	10	2	19%
<b>Transport</b>	11	8	-3	-30%
<b>Supplies &amp; services</b>	150	137	-13	-9%
<b>Transfer to reserve</b>	0	13	13	
<b>Income - Sales</b>	-62	-57	5	-10%
<b>Income - Admissions</b>	-34	-39	-5	14%
<b>Income - Other</b>	-27	-47	-20	75%
<b>Transfer from reserve</b>	0	0	0	
<b>Total</b>	<b>882</b>	<b>882</b>	<b>0</b>	<b>0%</b>

### (c) Explanation of major variances

3. The salary variance, in the main, is due to the retention of a Property Manager at Hartlebury working on the transfer. This is predominantly offset by the income at Hartlebury.
4. "Purchases for resale" at the City Museum and Art Gallery and Commandery was underspent by £5k. In addition, the valuation of stock held at year end meant a reduction in supplies outturn of £2k. The remaining variance on Supplies was on purchases for exhibitions.
5. Additional income came from Education (£3.4k), Archaeology collections (£4k), Roya; Worcester salary recharge (£2.3k), Ironbridge Museum, Expert Eye project (£3.7k) and Hartlebury Museum (£6.6k).

### (d) Surplus/deficit split

6. Under the terms of the agreement, as the variance to budget was within 5%, £13,015 was transferred to the Joint Museum Reserve (value at 31.03.17 = £56,475.06)

### (e) Budget 2017-18

7. There has been a £1,725 increase since the November report due to employee inflation. The changes year on year are for inflation on Pay and Insurances and include an income target for Hartlebury (removed in 2015-16).

	2016/17	2017-18	Change
Employees	£836,264	£853,490	£17,226
Premises	£8,200	£8,200	£0
Transport	£11,090	£11,470	£380
Supplies & Services	£150,049	£151,630	£1,581
Sales Income	-£61,900	-£61,900	£0
Admissions Income	-£34,400	-£78,400	-£44,000
Other Income	-£27,000	-£27,000	£0
<b>Total</b>	<b>£882,303</b>	<b>£857,490</b>	<b>-£24,813</b>
Worcester City Contribution	£486,040	£493,030	£6,990
Worcester County Liability	£396,263	£364,460	-£31,803

8. There is a recharge from the County to the City of £10,580, for the hosting of the service.

### Contact Points

#### County Council Contact Points

County Council: 01905 763763

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#### Specific Contact Points for this report

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## **Background Papers**

In the opinion of the proper officer (in this case the Head of Children, Families and Communities) there are no background papers relating to the subject matter of this report.